

**You are hereby summoned to attend the Annual Berryfields Parish Council meeting, to be held at Roman Park Hall, Roman Park, HP18 0YT Wednesday 16<sup>th</sup> February 2022 commencing at 7.30pm for the purpose of transacting the following business**

*Sue Severn*

Clerk to the Council 9<sup>th</sup> February 2022

**AGENDA**

**Please note: Members of the public who wish to attend the meeting must register before the meeting.**

(To remain Covid-19 safe our temporary hall is only large enough to accommodate a small number of members of the public. All attendees will be required to wear a mask (unless exempt) and we request that they take a lateral flow test before attending to keep everyone safe).

To register, or to attend via Zoom please email [clerk@berryfieldspc.org](mailto:clerk@berryfieldspc.org) or call 01296 925750 during office hours.

- 1. Apologies for absence**
- 2. Declarations of interests** in items on the agenda.
- 3. Open forum** (under adjournment):

Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant, and not repetitive).* For those attending via Zoom please email your question before the meeting.

- 4. Police report and Neighbourhood Policing**  
Receive report from neighbourhood policing team (if any).
- 5. Planning**  
To consider any planning applications submitted for consultation to the Parish Council received after publication of this agenda:
- 6. Minutes**  
To agree the Minutes of the Parish Council meeting held on 19<sup>th</sup> January 2022.



**7. Land & facilities**

**Roman Park & Village Hall**

Update on the village hall build and costs to date.

Planned applications for licences and other statutory requirements

Plan date for separate working group meeting to agree administrative matters and hall contents list and budget.

Update on nursery building repairs and maintenance.

**Allotments**

Any update.

**Park inspections and repairs**

Confirm inspections and remedial works required or carried out since last meeting.

**8. Finance**

8.1 To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting

8.2 To agree the accounts to end 17<sup>th</sup> January, as circulated.

**9. Events**

**HM Queen's Platinum Jubilee Event** (Councillor Sekhar)

Berryfields Buddies.

**10. Berryfields News & Communication**

Berryfields News – next edition.

Website – update

**11. Highways & transport**

MVAS & Sentinel.

**12. Meetings & matters of report**

**13. Date of next Parish Council Meetings**

Wednesday 16<sup>th</sup> March 2022