

You are hereby summoned to attend the Annual Berryfields Parish Council meeting, to be held at Roman Park Hall, Roman Park, HP18 0YT in conjunction with VIDEO CONFERENCING Wednesday 16th June 2021 commencing at 7.30pm for the purpose of transacting the following business

Sue Severn
Clerk to the Council 9th June 2021
AGENDA

- 1. Apologies for absence**
- 2. Declarations of interests** in items on the agenda.
- 3. Open forum** (under adjournment):
Members of the public who wish to attend the meeting must register before the meeting and will be provided with a link to join. (Under current Covid-19 Regulations our temporary hall is not large enough to accommodate members of the public).
To register: Email clerk@berryfieldspc.org or call 01296 925750 during office hours.
If members of the public have questions or comments for the council they should email them before the meeting.
Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes. Members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant and not repetitive).*
- 4. Police report and Neighbourhood Policing**
Receive report from neighbourhood policing team (if any).

Planning

To consider the following planning applications submitted for consultation to the Parish Council any received after publication of this agenda:

Proposed Single storey rear extension | 1 Clemens Road Aylesbury Buckinghamshire HP18 1AR
Ref: 21/01987/APP

Full details <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSWEVYCLJ8100&prevPage=inTray>

Proposed erection of porch | 4 Bramley Road Aylesbury Buckinghamshire HP18 0XF
Ref: 21/02095/APP

Full details <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QTARJ5CL0RH00&prevPage=inTray>

Proposed single storey rear/side infill and first floor side extensions. Roof replacement to rear extension. Dormer to loft level to the front slope and velux windows to the rear slope. Additional windows to elevation. Enlarge front hardstanding area | 3 Freyberg Drive Aylesbury
Buckinghamshire HP18 0HR

Ref: 21/02061/APP

Full details <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QT57VTCLJEA00&prevPage=inTray>

New side roof dormers and new window in rear elevation | 20A Pershore Way Aylesbury
Buckinghamshire HP18 0WP

Ref: 21/01783/APP

Full details <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QS7T45CLIPQ00&prevPage=inTray>

5. **Minutes**

To confirm the minutes of the Annual Parish meeting held on 19th May 2021.

6. **Land & facilities**

• **Land at Ruby Crescent**

To consider adoption of grassed area of land at Ruby Crescent for agreed commuted sum from Martin Grant Homes.

• **Roman Park & Village Hall:**

To confirm status of Discharges of Planning Conditions.
Update on the village hall build.

• **Temporary hall**

Any update on possible lettings post Covid-19 restrictions.
To agree estimate and appoint contractor for alarm for hall from 3 tenders.

• **Allotments**

Update on wells & leases.

• **Park inspections/repairs**

Confirm inspections and remedial works required or carried out since last meeting.
Discuss and agree need and contractor for CCTV at Gateway Park.

7. **Finance**

7.1 To approve the payment run as circulated and to ratify budgeted payments made outside the Parish Council meeting.

7.2 To confirm status of audit and Public Rights.

7.3 To agree the accounts to end April 2021, as circulated.

8. **Cyber Security**

To agree and confirm Policies circulated to councillors.

To confirm certification.

9. **BMX pump track**

To ratify application for a non-material alteration to planning consent for pump track.

10. **Events**

Revised date for Berryfields Buddies event.

Christmas events – any proposals: Father Christmas float.

11. **Berryfields News & Communication**

Berryfields News: Consider quotations received from printers for A4 glossy magazine format for next editions.

12. **Council Working Group**

Welcome pack: Any update.

Website consultation: Any update.

Formalising status of Working Group: To discuss and agree whether there is a requirement to amend the Council's Standing Orders to delegate specified project work to the Working which will make formal reports and recommendations to the Council, for consideration, debate and ratification at Parish Council meetings under specific agenda items.

Neighbourhood watch - Any update Councillor Habib.

13. **Highways & transport**

MVAS & Sentinel:

14. **Meetings & matters of report**

15. **Date of next Parish Council Meetings (online)**

Wednesday 21st July 2021.