

You are hereby summoned to attend the Berryfields Parish Council meeting, to be held in The Community Suite, Berryfields C of E Primary School, John Fitzjohn Avenue, Aylesbury, Buckinghamshire, HP18 0PS on Wednesday 21st February 2018 commencing at 7.30pm for the purpose of transacting the following business

Sue Severn

Clerk to the Council 14th February 2018

AGENDA

1. **Apologies for absence.**
2. **Open forum** (under adjournment):
Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes, members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant and not repetitive).*
3. **Police report and Neighbourhood Policing**
Receive report from neighbourhood policing team (if any).
4. **Declarations of interests** in items on the agenda
To declare any interests.
5. **Minutes**
To confirm the minutes of the Parish Council meeting held on 17th January, 2018.

6. **Planning**

To consider the following planning applications submitted for consultation to the Parish Council any received after publication of this agenda:

17/03863/APP Land To Rear Of Gala Road Aylesbury Buckinghamshire HP18 0XX Erection of 13 dwellings.

Section 106 Off-site sport and recreation contribution: To ratify the Council's decision to specify the following use of funds should development go ahead.

"Improvements to Roman Park Berryfields including but not limited to landscaping, planting, access, Community Buildings, sports facilities, equipped play, allotments and associated buildings"

17/02893/APP Land off Sir Henry Lee Crescent, Aylesbury

Erection of a new furniture showroom with associated access and parking. (Further technical detail).

7. **Land & facilities**

Report on matters in Clerk's Report circulated to Councillors and resolve any actions arising:

- Receive update from Roman Park Working Group:
- Lease status
- Planning application status and next steps
- Allotments: Update.
- Community Rooms: Update.

8. **Finance**

- To approve the payment run as circulated and ratify any payments made outside of the Parish Council meeting (if any).
- To approve the Accounts to January 2018.
- To consider proposal to provide accounting software for use by the RFO and Book-keeper. (Report circulated) and to authorise the Parish Clerk to purchase the approved system.
- To review the Council's Risk Assessment & Management, and Financial Risk Assessment & Management Policies. (Circulated).

- To authorise the Parish Clerk/RFO and devolve responsibility to her to apply for grant and other funding as available and appropriate to the PC's Roman Park project. Such applications to be reported to Council at the next full Council meeting.

9. **Berryfields News & Communication**

- Berryfields News update on spring edition.

10. **Events**

- Consider proposed activities for school holidays (Ride on Time, Bucks Play Association sports and activity days), Christmas tea, possible outings.
- Fundraising events: Farmers' Market, Car boot sale, concert/fairground.
- Approve Waddesdon LAF's suggested contribution of provision of adult fitness classes (FOC) and Ride on Time during the school holidays.

11. **Highways & transport**

- Sentinel Community Speedwatch & MVAS update. (Cllr Inch).

12. **Meetings & matters of report**

- To report on meetings attended and any matters of report.

13. **Date of next Parish Council Meeting** Wednesday 18th April 2018.

Wednesday 16th May

Annual Parish Meeting followed by Annual Parish Council Meeting

Wednesday 20th June

Wednesday 18th July

August – no meeting

Wednesday 19th September

Wednesday 17th October

Wednesday 21st November

December – no meeting