

You are hereby summoned to attend the Berryfields Parish Council meeting, to be held in The Community Suite, Berryfields C of E Primary School, John Fitzjohn Avenue, Aylesbury, Buckinghamshire, HP18 0PS on Wednesday 20th June 2018 commencing at 7.30pm for the purpose of transacting the following business

Sue Severn
Clerk to the Council 13th June 2018

AGENDA

1. **Apologies for absence**
2. **Open forum** (under adjournment):
Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes, members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant and not repetitive).*
3. **Police report and Neighbourhood Policing**
Receive report from neighbourhood policing team (if any).
4. **Declarations of interests** in items on the agenda
To declare any interests.
5. **Minutes**
To confirm the minutes of the Annual Parish Council meeting 16th May 2018.
6. **Planning**
To consider the following planning applications submitted for consultation to the Parish Council any received after publication of this agenda:

18/02007/APP Berryfields 4 Moore Crescent, Aylesbury, HP18 1AH

Erection of rear conservatory.

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=makeComment&keyVal=P9YJ7XCLLKM00&prevPage=>

18/01978/APP Berryfields 3 Merton Close, Aylesbury, HP18 0ZN

Conversion of garage, layout of parking space.

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=P9UZKFCLLII00&prevPage=>

7. **Two Casual Vacancies in the Office of Parish Councillor**
To confirm that the Parish Council is now permitted to co-opt two applicants for the office of Parish Councillor in respect of the casual vacancies caused following the resignations of Mr M Barns and Mrs J Moore.
8. **Land & facilities**
Report on matters in Clerk's Report circulated to Councillors and resolve any actions arising:
Allotments: Update
Land transfers.
Village Hall & Roman Park updates.
9. **Finance**
 - To approve the payment run as circulated and ratify any payments made outside of the Parish Council meeting (if any).
 - To approve the Accounts to May 2018 as circulated.
 - Grant applications: Update.
10. **Berryfields News & Communication**
Next edition deadline and publication date.
11. **Events**
Berryfest: Confirm councillors' attendance and schedule for volunteer times.
Confirm programme and infrastructure requirements.
12. **Highways & transport**
MVAS & Sentinel update, if any.
13. **Berryfields Parish Council Safeguarding Policy**
To consider and agree draft Policy, (deferred from May meeting) as circulated.
14. **Meetings & matters of report**
To report on meetings attended and any matters of report.
15. **Date of next Parish Council Meeting – Wednesday 18th July**