

**You are hereby summoned to attend the Berryfields Parish Council meeting, to be held in The School Hall, Berryfields C of E Primary School, John Fitzjohn Avenue, Aylesbury, Buckinghamshire, HP18 0PS on Wednesday 19<sup>th</sup> September 2018 commencing at 7.30pm for the purpose of transacting the following business**

*Sue Severn*  
Clerk to the Council 12<sup>th</sup> September 2018

### **AGENDA**

1. **Apologies for absence**
2. **Open forum** (under adjournment):  
Members of the public are invited to speak to the Council to raise issues or concerns, ask questions or make comments. *(This session will last for a maximum of 20 minutes, members of the public may indicate that they wish to speak during debate by raising their hand. The Chairman will recognise them, but it is requested that comments are brief, relevant and not repetitive).*
3. **Police report and Neighbourhood Policing**  
Receive report from neighbourhood policing team (if any).
4. **Declarations of interests** in items on the agenda  
To declare any interests.
5. **Minutes**  
To confirm the minutes of the Parish Council meeting held on 18<sup>th</sup> July 2018.
6. **Planning**  
To consider the following planning applications submitted for consultation to the Parish Council any received after publication of this agenda:

**18/02962/APP 99 Bramley Road, Aylesbury, HP18 0FT**

Erection of front porch.

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PDV3BFCL0JC00&prevPage=inTray>

**18/03109/APP 27 Sierra Drive Aylesbury Buckinghamshire HP18 0YQ**

Garage Conversion with single storey rear extension

Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PEGWU0CLGNX00&prevPage=inTray>

Planning (continued)

**18/02680/APP New Roman Road Park**

Comprising a new village hall, sport facilities, allotments, wildlife reserve and play areas |Berryfields Mda Bicester Road Quarrendon Buckinghamshire

Update on Berryfields Parish Council's application.

**7. Land & facilities**

- Report on matters in Clerk's Report circulated to Councillors and resolve any actions arising.
- Allotments: Update (Cllr Wilks).
- Land transfers: Request from AVDC to retain area in Riverside Park.
- Skate park, LEAPS and NEAPS update.
- Village Hall & Roman Park any updates.
- Berryfields Green: Consideration of PCSO's suggested solutions to deter vandalism at the site.
- Gateway Park play area: Proposal for BPC to complete transfer.
- Riverside Parks North & South: Consideration of proposal from AVDC to retain some areas for wildflower meadow management.

**8. Finance**

- To approve the payment run as circulated and ratify payments made outside of the Parish Council meeting.
- To approve the Accounts to August 2018 as circulated.
- Grant applications: Update.

**9. Berryfields News & Communication**

Next edition deadline, publication date and future editions. (Cllr Satterly)

**10. Events**

- Berryfest: Update report and future events. (Cllr Satterly)
- Armistice 11<sup>th</sup> November:  
Outline plans for service and event. (Cllr Lane).
- Father Christmas float: Confirmed dates and update (Cllr Carter)

**11. Highways & transport**

- MVAS & Sentinel: Any update (Cllr Inch).

12. **Berryfields Parish Council Policies**  
To consider and agree General Data Protection Regulation Policies.
13. **Meetings & matters of report**  
To report on meetings attended and any matters of report.
14. **Date of next Parish Council Meeting – Wednesday 17<sup>th</sup> October 2018.**

**Resolution** Due to the confidential nature of the matters to be discussed the public will be excluded from the meeting under the Public Bodies (Admission to Meetings) Act 1960.